

EMERGENCY LIGHTING INSPECTION REPORT																
SITE		SRS Office														
BLOCK		Unit Northwest Business Park														
BUILDING		Unit Northwest Business Park														
ON SITE CONTACT & CONTACT NUMBER		Joe Bloggs 01 234567														
EMERGENCY LIGHTING TYPE		Self Contained										Key				
FITTING TYPE		Spot LED										W	WORKING			
FITTING TYPE		EXIT 8W										X	NOT WORKING			
FITTING TYPE		Twin Spot Light										R	REPLACED			
FITTING TYPE		2D										A	ACCESS REQUIRED			
FITTING TYPE		LED										AA	ACCESS ATTEMPTED			
FITTING TYPE		BH										N	NOT CHECKED			
SPECIAL INFORMATION		CTU Located in Ground Floor Electrical Riser														
Duration												1/2 hr	3 Hr			
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	COMMENTS				26/01/2020	26/04/2020	DATE IN QUARTER	DATE IN QUARTER
FITTING NO	LOCATION	Spot LED	Exit	Twin Spot	2D	LED	BH					Q1	Q2	Q3	Q4	
1	Ground Floor Main Entrance External						√					W	W			
2	Ground Floor Main Entrance	√										W	W			
3	Ground Floor Main Entrance		√									W	W			
4	Ground Floor Ladies Toilet	√										W	W			
5	Ground Floor Gents Toilet	√										W	W			
6	Ground Floor Open Plan Office	√										W	W			
7	Ground Floor Open Plan Office	√										W	W			
8	Ground Floor Open Plan Office		√									W	W			
9	Ground Floor Cellular Office 1	√										W	W			
10	Ground Floor Cellular Office 2	√										W	W			
11	Ground Floor Canteen	√										W	W			
12	Ground Floor Canteen		√									W	W			
13	Ground Floor Kitchenette	√										W	W			
14	Ground Floor Warehouse Office Side			√								W	W			
15	Ground Floor Warehouse Car Park Side			√								W	W			
16	Ground Floor Warehouse Car Park Side		√									W	W			
17	Ground Floor Warehouse Car Park Side External						√					W	W			
18	First Floor Stairs	√										W	W			
19	First Floor Stairs		√									W	W			
20	First Floor Open Plan Office	√										W	W			
21	First Floor Open Plan Office	√										W	W			
22	First Floor Open Plan Office		√									W	W			
23	First Floor Open Cellular Office 1	√										W	W			
24	First Floor Open Cellular Office 2	√										W	W			

